



In order to ensure that all UNLV fundraising activity is handled in a coordinated fashion, to ensure that UNLV meets its obligations to the NSHE Board of Regents and to state of Nevada agencies and departments, and to ensure that all gifts to UNLV through NSHE Board of Regents' accounts are handled in the same fashion as gifts to UNLV through the UNLV Foundation, it is UNLV policy that:

- The UNLV Foundation is the primary fundraising organization for the campus. All fundraising activity on behalf of university programs and projects must be cleared with — and coordinated through — the UNLV Foundation.
- For all fundraising and donor relations purposes, the UNLV Foundation is UNLV's "primary foundation" as defined in NSHE Board of Regents policy.
- All employees whose primary job is to raise funds for UNLV programs and activities will report to the UNLV Foundation, regardless of the source of funds used to pay for their positions.
- For all fundraising and donor relations purposes, the UNLV Foundation will oversee and coordinate the state of Nevada and Internal Revenue Service reporting activity of UNLV's "affiliated organizations." Such groups, by NSHE Board of Regents policy, include all other foundations, associations, clubs, or other groups that:
  - Contain the phrase University of Nevada, Las Vegas.
  - Contain the phrase UNLV.
  - Contain another word or phrase that clearly identifies UNLV.
  - Otherwise create the impression that the organization operates solely for the benefit of UNLV.

In this capacity, the UNLV Foundation will ensure that all affiliated organizations prepare those reports and disclosures required by NSHE policy, that they submit these reports to the UNLV Foundation to transmit to the Board of Regents, and that they prepare and submit all required reports to the IRS or other state of Nevada departments. Copies of all documents of this type must be submitted, as requested, to the UNLV Foundation.

- The UNLV Foundation is also UNLV's gift-processing agency, and all academic, administrative, and other program units at UNLV will use the UNLV Foundation to process gifts, handle IRS issues, and manage gift activity.
- Questions about gift prospect, donor, and gift issues should always be referred first to the UNLV Foundation.



- The university prefers that, whenever possible, gifts to UNLV or gifts for the benefit of UNLV be made to, and through, the UNLV Foundation.
- The UNLV Foundation is authorized to implement the same gift-processing fees and other development-program charges for gifts through UNLV Board of Regents' accounts that it implements for gifts through UNLV Foundation accounts.
- All fees and charges taken by the UNLV Foundation and UNLV development on gift activity will be used solely to underwrite UNLV's development program.

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